



CIVIC RESPONSIBILITY-LIFE SKILLS PROGRAM OUTLINE

The Misdemeanor Diversion Program (Civic Responsibility/Life Skills Workshop) can be applied in different ways depending on the needs of the local court and prosecutors.

1. A prosecutor could review a case for diversion eligibility at Arraignment.
2. The program could be used as a Condition for Reduction of Charges.
3. The program could be used as an Alternative to Filing Charges.
4. The program could be used as a way of reducing court backlog.

Misdemeanors commonly used in diversion programs:

Criminal Nuisance	Disorderly Conduct	Malicious Burning
Issuing Bad Check	Liquor Violations	Unlawful Poss. Marijuana
Motor Vehicle Laws	Threatening or Intimidating	Loitering/Polluting
a. Aggressive Driving	Trespass/Unlawful Entry	Harass, Annoy, Offend
b. DUI	Obtaining Services Fraudulently	Unlawful Poss. of Narcotic
Harassment	Fraud	Paraphernalia
Theft	Assault	Domestic Violence
Prostitution	Truancy	a. Violation of Orders of
Animal Neglect	Joy Riding	Protection
Leash Laws	Shoplifting	b. Interfering with the
		Judicial Process

Once the client is offered and accepts diversion generally the following process takes place:

- A. The Court/Prosecutor refers the client to contact NTSI (current referral sheets attached separately).
- B. The client contacts NTSI at the telephone numbers given.
- C. NTSI operators register the client for the class and instruct the client that class registration requires a Payment of \$100.00 which is accepted by M.O, Cashiers Check, or any major credit card.
- D. Once registered, the client is informed to bring the following items to class:
 - a. Drivers License or Photo ID.
 - b. A pen or pencil.
 - c. Copy of Court Papers



- E. On the date of the class the client registers with the instructor by showing the proper identification (Driver License/Photo ID) and signing the class roster which contains an affidavit attesting to their identity. They are also required to turn in a copy of the Court Papers for record keeping.

- F. At the end of class the client is issued a Completion Certificate and a notification may be sent to the court that the client successfully completed the class. (Note: Usually the client is solely responsible for notifying the court of successful class completion. Some courts may require NTSI to provide notification as well.)

- G. If a client fails to show for a scheduled class without prior notification to NTSI, a rescheduling fee of \$12.00 will be assessed to attend the following class.

NOTE:

This is the general process as it is used at the present time. This process can be modified to fit the needs of the court or the local community.